

# College LIFE: Online Tools for Success

## *Fall 2020*

- **Google Suite or “G Suite”**

- Google Drive
- Google Calendar
- Home page: <https://gsuite.google.com/>
- Available on desktop and as mobile apps

[Click here for a video introduction to “G Suite” google applications](#)

- **Asana Task Manager**

- Helps teams and individuals manage tasks over longer periods of time
- Home page: [https://asana.com/home?utm\\_expid=.5Vei3MMKRWq4PUVVS92Z8w.1&utm\\_referrer=https%3A%2F%2Fwww.google.com%2F](https://asana.com/home?utm_expid=.5Vei3MMKRWq4PUVVS92Z8w.1&utm_referrer=https%3A%2F%2Fwww.google.com%2F)
- Available on desktop and as a mobile app

[Click here for a video introduction on how to use Asana throughout the day](#)

- **My Study Life Online Planner**

- Organizes assignments and classes into a multi-platform online agenda
- Home page: <https://www.mystudylife.com/>
- Available on desktop and as a mobile app

[Click here for a tutorial on how to use My Study Life's basic functions](#)